

AGENDA

FOR THE REGULAR MEETING OF THE NORTHWEST SCHOOL DIVISION NO. 203 BOARD OF EDUCATION

DATE: August 13, 2020 **LOCATION:** Northwest School Division
TIME: 10:00 a.m. CST Meadow Lake Office

- 1. Call to Order**
- 2. Additions to and Adoption of Agenda**
- 3. Adoption of Minutes of Last Meeting**
 Regular Meeting – June 11, 2020

- 4. Delegations**
 - 4.1** Student Panel
 - 4.2** Transportation

- 5. Discussion/Decision Items**
 - 5.1** Re-Open Plan
 - 5.2** Annual Work Plan
 - 5.3** Destruction of Records
 - 5.4** Financial Reports
 - 5.5** Financial Reports

- 6. Information Items**
 - 6.1** SSBA Fall Assembly and AGM
 - 6.2** Board General Election 2020
 - 6.3** Saskpower Easement Request Maidstone
 - 6.4** Saskpower Easement Request Edam
 - 6.5** Policy Calendar

- 7. Committee of the Whole**
 - 7.1** HR Report
 - 7.2** Senior Admin Update
 - 7.3** Contract Amendment
 - 7.4** Sector Update

- 8. Information of Emergent Items for next Agenda**
- 9. Adjournment**

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION OF THE NORTHWEST SCHOOL DIVISION NO. 203 HELD THURSDAY, JUNE 11, 2020 AT 10:00 A.M. IN THE BOARD OFFICE AT MEADOW LAKE, SASKATCHEWAN VIA VIDEOCONFERENCE

Members Present: Glen Winkler, Chair
 Terri Prete, Vice-Chair
 Faith Graham, Andrea Perillat, Mark Campbell, Bev Josuttis-Harland, John Anderson, Barb Seymour, Janice Baillargeon, Charles Stein, Jessica Piché

Members Absent: None

In Attendance: Duane Hauk, CEO
 Charlie McCloud, CFO
 Davin Hildebrand, Supt. Human Resources
 Darrell Newton, Supt. Curriculum & Instruction
 Aaron Oakes, Supt. Curriculum & Instruction
 Jennifer Williamson, Supt. Student Services
 Kaitlin Harman, Communications Officer

Agenda 20-044	Jessica Piché	That the agenda be adopted as amended.	CARRIED
Minutes 20-045	Andrea Perillat	That the minutes of the May 14, 2020 regular meeting be approved as presented.	CARRIED
Delegation		The Board met with Davin Hildebrand, Superintendent of Human Resources, for a report on the activities and statistics of the Human Resource Department over the past year.	
Budget 2020- 2021 20-046	John Anderson	That the 2020-2021 Budget be approved for submission to the Ministry of Education, pending any significant changes.	CARRIED
Returning Officer 20-047	Jessica Piché	That the Chief Financial Officer be appointed as the Returning Officer for the upcoming general election to be held November 9, 2020.	CARRIED
General Election Polling Places 20-048	Janice Baillargeon	That polling places for the November 9, 2020 General Election be established in the following locations as required:	
		Subdivision Locations	
		1 Pierceland, Goodsoil, Dorintosh	
		2 Makwa, Loon Lake, Rapid View, RM of Meadow Lake	
		3 St. Walburg, Paradise Hill	
		4 Turtleford, Livelong, Mervin, Spruce Lake	
		5 Edam, Glaslyn, Aquadeo	

6	Maidstone, Paynton, Waseca	
7	Hillmond, Marshall	
8	Lashburn, Marsden, Neilburg	
9	City of Meadow Lake – At Large	
10	City of Meadow Lake – At Large	
11	Flying Dust Reserve – Meadow Lake	CARRIED

Criminal Record Checks 20-049	Bev Josuttes-Harland	That all candidates in the November 9, 2020 General Election be required to provide current Criminal Record Checks along with their Nomination Forms.	CARRIED
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Finance Statement 20-050	Faith Graham	That the Financial Report for the period ending May 31, 2020 be approved as presented.	CARRIED
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School Year Calendar Revision 20-051	Barb Seymour	That the 2020-2021 school year calendar be amended to accommodate the October 26, 2020 Provincial Election.	CARRIED
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Committee of the Whole 20-052	Jessica Piché	That we enter a Committee of the Whole.	CARRIED
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Report from the Committee of the Whole 20-053	Andrea Perillat	That we rise and report from the Committee of the Whole.	CARRIED
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The Committee reported on Education Sector arising issues, round table discussion, and personnel.

Emergent Items		Emergent Items for next meeting: 1. Senior Administration Yearly Plan 2. Approve Annual Work Plan 3. Pre Audit Review 4. Division Goals Update
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Adjournment 20-054	Terri Prete	That we adjourn.	CARRIED
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Time: 12:00 p.m.

Glen Winkler, Chair

Charlie McCloud, Chief Financial Officer



5.1: Re-Open Plan

MEETING DATE: August 13, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

As a result of the Covid-19 Pandemic regular practices within the regular business of NWSD have changed. Delivery of service will be modified to meet the needs of our students, staff and families.

CURRENT STATUS

A verbal update will be provided outlining the Re-Open Plan for September 2020. The approved School Division Plan was sent to all Board members August 5, 2020.

PROS AND CONS

FINANCIAL IMPLICATION

PREPARED BY:

Duane Hauk

DATE

August 5, 2020

ATTACHMENTS

RECOMMENDATION

5.2: Annual Work Plan



MEETING DATE: August 13, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Board Policy outlines a month by month work plan to follow throughout the year.

CURRENT STATUS

A review of the month by month reporting of the current plan will be reviewed.

PROS AND CONS

FINANCIAL IMPLICATION

PREPARED BY:

Duane Hauk

DATE

August 5, 2020

ATTACHMENTS

RECOMMENDATION

5.3: Destruction of Records



MEETING DATE: August 13, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

The school division is required to keep and maintain records of all aspects of operations for pre-determined lengths of time. The guidelines for retaining and maintaining records are contained in the Saskatchewan Records Retention and Disposal Guide. The guide also provides a process for the disposal of records that are no longer relevant, or have been retained for the prescribed length of time.

CURRENT STATUS

The Saskatchewan Records Retention and Disposal Guide outlines all records that school divisions are allowed to destroy. A Board motion is required to authorize the destruction of such records.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:

Charlie McCloud

DATE

July 7, 2020

ATTACHMENTS

One

RECOMMENDATION

That approval is provided to destroy the list of records brought forward as per the Saskatchewan Records Retention and Disposal Guide.

July 7, 2020

Board of Education
Northwest School Division #203

Re: Disposal of Records

The following is a list of records to be destroyed later this year. These documents will be destroyed either by incinerator or by the company ShredIt.

Banking prior to September 2013 Accounts receivable prior to September 2013 Accounts payables prior to September 2013 Purchasing Cards reports prior to September 2013 Charitable Organization Returns prior to September 2013 Ledgers/Journals includes General Journals/Ledgers prior to September 2013 Batch Control Reports prior to September 2013 Deposit Books prior to September 2013 Receipt Books prior to September 2013 Charitable Receipts prior to September 2013 Purchase orders prior to September 2017 Tenders prior to September 2017 SaskFinance PST prior to September 2013 GST Returns (Division Office and Schools) prior to September 2013 General correspondence prior to September 2013 Principals' Monthly Reports prior to September 2017 TSC, STRP, MEPP Benefits and Summaries prior to 2017	Union Dues/ICP Statement prior to 2017 Payroll Deductions – Staff Fund, RSP, NWT, NAG prior to 2017 Benefit Remittances prior to 2017 Leave Requests & Approvals as per records retention schedule – 3 years after termination Employee time sheets as per records retention schedule – 7 years after termination Sick Leave/Medical Documents as per records retention schedule – one year, unless continuing conditions T4's and CCRA Remittance Statements prior to September 2013 Tax Liability Statements prior to September 2013 Educator Profiles prior to 2017 TD1 Forms – prior to 2019 Occupational Health and Safety Minutes prior to September 2013 School Incident Report Form (insurance broker statistical report) prior to 2019 Cumulative Folders including Student Support Services reports, registration forms, custody documents files of students born prior to 1996.
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The list follows the guidelines as set out in the Records Retention and Disposal Guide for Saskatchewan School Division.

Shirley Gerstenhofer
Executive Administrative Assistant

5.4: Financial Reports



MEETING DATE: August 13, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Financial reports are presented regularly.

CURRENT STATUS

The statement is for the period September 1, 2019 to June 30, 2020.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	August 5, 2020	One

RECOMMENDATION

That the financial report for the period ending June 30, 2020 be approved.

Northwest School Division No. 203
Revenues and Expenditures
September 1, 2019 to June 30, 2020

Year-to-Date

83%

	<u>2019/20</u> <u>Annual Budget</u>	<u>2019/20</u> <u>YTD</u>	<u>Balance</u>	
<u>Revenues:</u>				
Total Property Tax Revenue	\$0	\$1,394	\$1,394	
Total Grants Revenue	\$55,429,252	\$43,437,412	(\$11,991,840)	
Total Tuition and Related Fees	\$2,688,960	\$3,248,879	\$559,919	
School Generated Funds	\$2,318,000	\$0	(\$2,318,000)	
Total Interest and Other Revenues	\$115,000	\$315,973	\$200,973	
Total Complementary Services Revenues	\$1,088,607	\$856,268	(\$232,339)	
External Services Revenues	\$424,443	\$437,233	\$12,790	
Total Capital Revenues	\$0	\$133,984	\$133,984	
Total Revenues	\$62,064,262	\$48,431,143	(\$13,633,119)	78%
<u>Expenditures:</u>				
Total Governance	\$314,568	\$227,784	\$86,784	
Total Administration	\$2,930,432	\$2,348,994	\$581,438	
Total Instruction	\$41,236,101	\$34,861,873	\$6,374,228	
Total Plant Operation and Maintenance	\$10,552,977	\$6,164,023	\$4,388,954	
Total Student Transportation	\$5,771,005	\$4,148,257	\$1,622,748	
Total Tuition and Related Fees	\$686,500	\$547,189	\$139,311	
School Generated Funds	\$2,318,000	(\$14,435)	\$2,332,435	
Total Interest and Bank Charges	\$66,286	\$45,362	\$20,924	
Total Complementary Services	\$1,711,750	\$1,382,685	\$329,065	
Total External Services	\$424,443	\$318,253	\$106,190	
Total Capital Expenditures	\$2,100,500	\$1,996,152	\$104,348	
Total Expenditures	\$68,112,562	\$52,026,139	\$16,086,423	76%
Surplus or (Deficit)	(\$6,048,300)	(\$3,594,996)		

5.5: Financial Reports



MEETING DATE: August 13, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input checked="" type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

Financial reports are presented regularly.

CURRENT STATUS

The statement is for the period September 1, 2019 to July 31, 2020.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:

Charlie McCloud

DATE

August 5, 2020

ATTACHMENTS

One

RECOMMENDATION

That the financial report for the period ending July 31, 2020 be approved.

Northwest School Division No. 203
Revenues and Expenditures
September 1, 2019 to July 31, 2020

Year-to-Date

92%

	2019/20 Annual Budget	2019/20 YTD	Balance	
<u>Revenues:</u>				
Total Property Tax Revenue	\$0	\$1,394	\$1,394	
Total Grants Revenue	\$55,429,252	\$47,747,611	(\$7,681,642)	
Total Tuition and Related Fees	\$2,688,960	\$3,248,879	\$559,919	
School Generated Funds	\$2,318,000	\$0	(\$2,318,000)	
Total Interest and Other Revenues	\$115,000	\$319,701	\$204,701	
Total Complementary Services Revenues	\$1,088,607	\$927,235	(\$161,372)	
External Services Revenues	\$424,443	\$497,603	\$73,160	
Total Capital Revenues	\$0	\$147,382	\$147,382	
Total Revenues	\$62,064,262	\$52,889,805	(\$9,174,457)	85%
<u>Expenditures:</u>				
Total Governance	\$314,568	\$233,428	\$81,140	
Total Administration	\$2,930,432	\$2,607,000	\$323,432	
Total Instruction	\$41,236,101	\$37,837,261	\$3,398,840	
Total Plant Operation and Maintenance	\$10,552,977	\$6,845,975	\$3,707,002	
Total Student Transportation	\$5,771,005	\$4,411,104	\$1,359,901	
Total Tuition and Related Fees	\$686,500	\$547,189	\$139,311	
School Generated Funds	\$2,318,000	(\$14,435)	\$2,332,435	
Total Interest and Bank Charges	\$66,286	\$45,362	\$20,924	
Total Complementary Services	\$1,711,750	\$1,500,187	\$211,563	
Total External Services	\$424,443	\$334,777	\$89,666	
Total Capital Expenditures	\$2,100,500	\$2,312,020	(\$211,520)	
Total Expenditures	\$68,112,562	\$56,659,869	\$11,452,693	83%
Surplus or (Deficit)	(\$6,048,300)	(\$3,770,063)		

6.1: SSBA Fall Assembly and AGM

MEETING DATE: August 13, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

The Saskatchewan School Boards Association holds a Fall Assembly and Annual General Meeting every year. This year there is uncertainty regarding the ability to conduct the Fall Assembly due to the COVID-19 pandemic and the resulting Health restrictions regarding public gatherings.

CURRENT STATUS

The Saskatchewan School Boards Association polled all member boards regarding their willingness to have an in-person Fall Assembly and AGM under the current pandemic conditions. As of the date of this report, the results of that survey have not been shared.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

N/A

PREPARED BY:

Charlie McCloud

DATE

August 5, 2020

ATTACHMENTS

None

RECOMMENDATION

N/A

6.2: Board General Election 2020

MEETING DATE: August 13, 2020

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input type="checkbox"/>	New Business	<input type="checkbox"/>	Decision
		<input checked="" type="checkbox"/>	Reports from Administrative Staff	<input type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

BACKGROUND

According to legislation, a general election for all Boards of Education in Saskatchewan must be held every four (4) years. The fall of 2020 marks the fourth year since the last General Election held in the fall of 2016.

CURRENT STATUS

The current COVID-19 pandemic situation has raised a number of issues and questions regarding the process for conducting this general election. Rules from Health regarding public gatherings, social distancing, and sanitation must be incorporated into the election procedures for conducting an election poll. A timeline for the election is provided for information purposes.

PROS AND CONS

N/A


FINANCIAL IMPLICATION

N/A

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	August 5, 2020	One

RECOMMENDATION

N/A

SUN	MON	TUE	WED	THU	FRI	SAT	
		12-May-20			Date not specified		
 <p>Activities that are shaded represent mandatory activities as shown in journal format.</p>		DEADLINE to pass a bylaw to increase or decrease the number of council members (not including RMs)			Council may authorize a polling place in hospitals	Council may establish the procedures for homebound voting	Council may enact a bylaw to allow for mail-in ballots
	10-Aug-20		9-Sep-20		10-Sep-20	11-Sep-20	12-Sep-20
DEADLINE to enact a general election bylaw (if changing advertising method for notices)	DEADLINE to enact a criminal record check bylaw		DEADLINE to enact a bylaw regarding any campaign contributions and expenses				
	DEADLINE for council to appoint a person other than the administrator as the RO						
13-Sep-20	14-Sep-20	15-Sep-20	16-Sep-20	17-Sep-20	18-Sep-20	19-Sep-20	
	DEADLINE to enact bylaw to specify that ballots be arranged in random or rotational order						
	DEADLINE for council to authorize the use of a voters list						
20-Sep-20	21-Sep-20	22-Sep-20	23-Sep-20	24-Sep-20	25-Sep-20	26-Sep-20	
	RO to complete their Oath of Election Official	DEADLINE to post and publish the Notice of Call for Nominations					
27-Sep-20	28-Sep-20	29-Sep-20	30-Sep-20	01-Oct-20	02-Oct-20	03-Oct-20	
04-Oct-20	05-Oct-20	06-Oct-20	07-Oct-20	08-Oct-20	09-Oct-20	10-Oct-20	
			Nomination Day		Candidate may withdraw their nomination in writing until 4 p.m.	Post and publish the Call for Further Nominations / notice of poll, Abandonment of Poll as applicable	
					DEADLINE to post and advertise the voters list		
11-Oct-20	12-Oct-20	13-Oct-20	14-Oct-20	15-Oct-20	16-Oct-20	17-Oct-20	
	Thanksgiving Day (statutory holiday)					DEADLINE for receiving applications to strike a name from the voters list	
						DEADLINE for receiving applications to correct errors on the voters list	
18-Oct-20	19-Oct-20	20-Oct-20	21-Oct-20	22-Oct-20	23-Oct-20	24-Oct-20	
			Nomination Day (Second Call) *if required		DEADLINE to post and publish the Notice of Poll (Based off of the First Call for Nominations)	DEADLINE to revise the voters list	Advance Poll officials subscribe to their Oath of Election Official prior to Advance Poll
						Provide Advance Poll DROs with election supplies	Advance Poll - FIRST day possible
25-Oct-20	26-Oct-20	27-Oct-20	28-Oct-20	29-Oct-20	30-Oct-20	31-Oct-20	
01-Nov-20	02-Nov-20	03-Nov-20	04-Nov-20	05-Nov-20	06-Nov-20	07-Nov-20	
			DEADLINE to post and publish the Notice of Poll (based off of the SECOND call if required)		Advance Poll - LAST day possible	Provide DROs with election supplies for Election Day	
						Election officials must complete their Oath of Election Official if not previously done	
08-Nov-20	09-Nov-20	10-Nov-20	11-Nov-20	12-Nov-20	13-Nov-20	14-Nov-20	
	Election Day	Results of the election are declared at the time and place previously determined by the RO	Remembrance Day (statutory holiday)				
		Notify the Minister of the election results through the Municipal Election Results Form on saskatchewan.ca					

6.3: Saskpower Easement Request Maidstone

MEETING DATE: August 13, 2020

FORUM		AGENDA ITEMS		INTENT	
<input checked="" type="checkbox"/>	Board Meeting	<input type="checkbox"/>	Correspondence	<input checked="" type="checkbox"/>	Information
<input type="checkbox"/>	Committee of the Whole	<input type="checkbox"/>	New Business	<input type="checkbox"/>	Decision
		<input checked="" type="checkbox"/>	Reports from Administrative Staff	<input type="checkbox"/>	Discussion
		<input type="checkbox"/>	Other: Delegations		

BACKGROUND

SaskPower requires an upgrade to the power supply in Maidstone Ratushniak Elementary to accommodate the new portable classrooms. In order to facilitate the upgrade they required access to school division property. Due to construction timelines, SaskPower was not able to wait for Board approval in August. The easement request was received in our Division office on July 15, 2020.

CURRENT STATUS

The easement request for Maidstone was signed July 16, 2020 to allow SaskPower to proceed with the necessary construction plans. The facilities department has been working with SaskPower to ensure that the power upgrade is made available to the Ratushniak Elementary School when it is completed.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

Sale price of \$1.00 deemed to be received upon signing of the easement agreement.

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	August 5, 2020	One

RECOMMENDATION

The request was approved on the basis that the power upgrade is necessary for the new construction in Maidstone and that the school division does not have the authority to deny access to a Crown Corporation.

CONSENT AND AGREEMENT
WITH RESPECT TO ACQUISITION OF AND COMPENSATION
FOR EASEMENT OF RIGHT-OF-WAY
URBAN ELECTRICAL DISTRIBUTION

WHEREAS Saskatchewan Power Corporation, hereinafter called SPC, requires an Easement for right-of-way for the purpose of a powerline on, over, under and/or through the parcel of land described as follows:

Blk/Par A - Plan 101594055 Ext 102; Parcel #145701648

Width of Easement 3 Metres & 5x6
Metres

NOW THEREFORE, BOARD OF EDUCATION OF THE NORTHWEST SCHOOL DIVISION NO. 203 OF SASKATCHEWAN, hereinafter called the Owner, of the postal address of 525 - 5TH ST W MEADOW LAKE, Saskatchewan S9X 1B4, being the registered owner(s)/purchaser(s) under agreement for sale of the said parcel of land, do/does hereby consent and agree to the acquisition by SPC of the said easement to consist of the right to SPC by itself, its employees and/or agents to enter upon the said land for the purpose of constructing, placing, laying, operating, maintaining, inspecting, altering, removing, replacing, and/or repairing poles, anchors, kiosks, transformers and pads, wires, cables, conduits and other conductors, apparatus and equipment as SPC may consider necessary or convenient in connection with the operation of an electrical distribution system on, over, under, and/or through the said right-of-way together with the right of ingress and egress to and from the said parcel of land for the employees, agents, vehicles, supplies and equipment of SPC for all purposes necessary or incidental to the exercise and enjoyment of the rights hereby acquired, on the following terms and conditions:

- (1) The easement acquired hereunder will be evidenced at the Land Titles Registry either by registration of a Power Corporation Act Easement (s.23) or by the filing of a miscellaneous interest.
- (2) The consideration for the said easement shall be the sum of One Dollar (\$1.00), the receipt whereof is hereby acknowledged.
- (3) It is hereby agreed that whenever SPC breaks or opens up the said right-of-way for any purpose, SPC shall diligently and expeditiously complete the work for which such breaking or opening up was required, and shall, at the expense of SPC, restore the ground so broken and opened up as nearly as possible to its former condition forthwith upon the said work being completed.
- (4) SPC shall exercise its rights with due care and attention with a view to avoiding any unnecessary damage to trees, shrubs, plants, flower beds, lawns or fences located within the said easement.

(5) SPC shall indemnify and save harmless the owner from any and all liabilities, damages, costs, claims or actions caused by or resulting from the exercise by SPC of the rights granted herein, excluding those caused by or resulting from the willful or negligent acts or omissions of the owner or any tenant, servant, agent or contractor or employee of the owner, and others for whom the owner is responsible at law.

(6) The owner shall be allowed free access to and use of the said parcel of land hereinbefore described, except insofar as it may be necessary for SPC to use the same for the purposes hereinbefore specified; provided further that the owner shall not, without the prior written consent of SPC, excavate, drill, install or erect or permit to be excavated, drilled, installed or erected on or under the said parcel of land any pit, well, trench, foundation, pavement, building, or other structure or installation.

(7) Upon the discontinuance of the said right-of-way and the exercise of the rights hereby acquired, SPC shall restore the said land to the same condition, so far as it is practicable to do so, as the same was in prior to the entry thereon by SPC and the exercise by it of the rights hereby acquired.

(8) Nothing herein contained shall be deemed to vest in SPC any title to mines, ores, metals, coal, slate, oil, gas or other minerals in or under the said parcel of land, except only the parts thereof that are necessary to be dug, carried away or used in the laying down, construction, operation, maintenance, inspection, alteration, removal, replacement, reconstruction, and/or repair of the said powerline, works, apparatus and equipment of SPC.

DATED this 16 day of July, 20 20.

Charlie McCloud CFO

CMcCloud

Shirley Gerstenhofer

Witness

Shirley Gerstenhofer
(Signature)

525 5th Street W Meadow Lake SK S9X 1B4

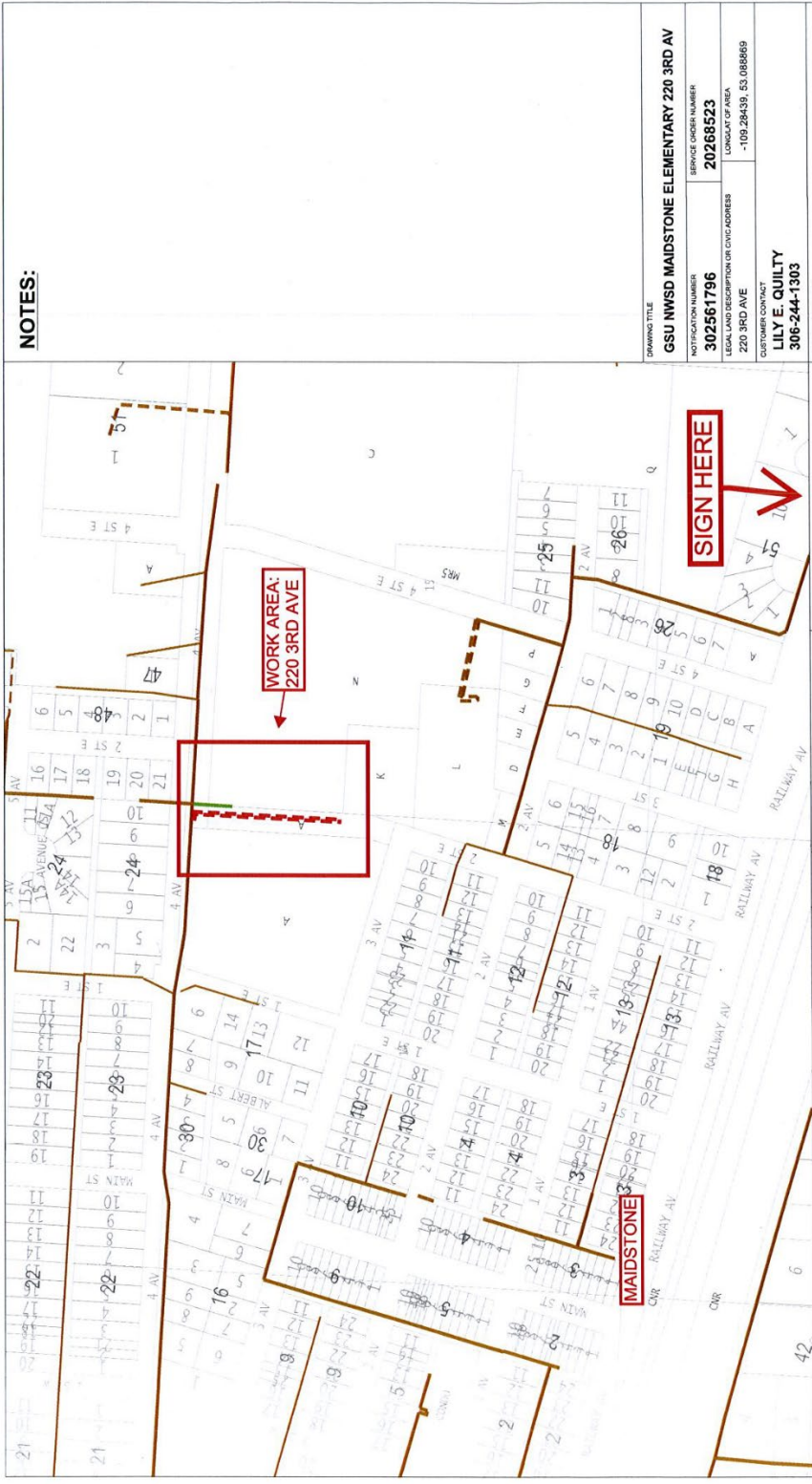
Address

Ex Admin Assistant

Occupation

Order No. 20268523

s:\corpform\land



NOTES:

DRAWING TITLE	
GSU NWSD MAIDSTONE ELEMENTARY 220 3RD AV	
NOTIFICATION NUMBER	SERVICE ORDER NUMBER
302561796	20268523
LEGAL LAND DESCRIPTION OR CIVIC ADDRESS	
220 3RD AVE -109-28439, 53.088869	
CUSTOMER CONTACT	
LILY E. QUILTY 306-244-1303	
ED PROJECT NUMBER	PROPOSED PROJECT NUMBER
NB14LM0100012687	
FEEBRIE NUMBER	CIRCUIT NAME
MDS-514	1E-149
DESIGNER NAME	DISTRICT
JYOK	LLOYDMINSTER
SITE CHECKED BY AND DATE	
RM NAME AND NUMBER	PROJECT NAME
MAIDSTONE	MAIDSTONE
PLOT DATE	PLOT TYPE
2020-14	B.P.M.
SHEET NO.	REV
1	2

I HEREBY AGREE TO THE ROUTE OF THE PROPOSED POWER LINE AS SHOWN ON THIS PLAN, AND TO WAIVE ALL LAND RIGHTS AND REGULATORY APPROVALS.

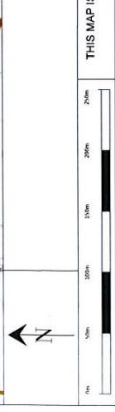
CUSTOMER: *EM QUILTY*

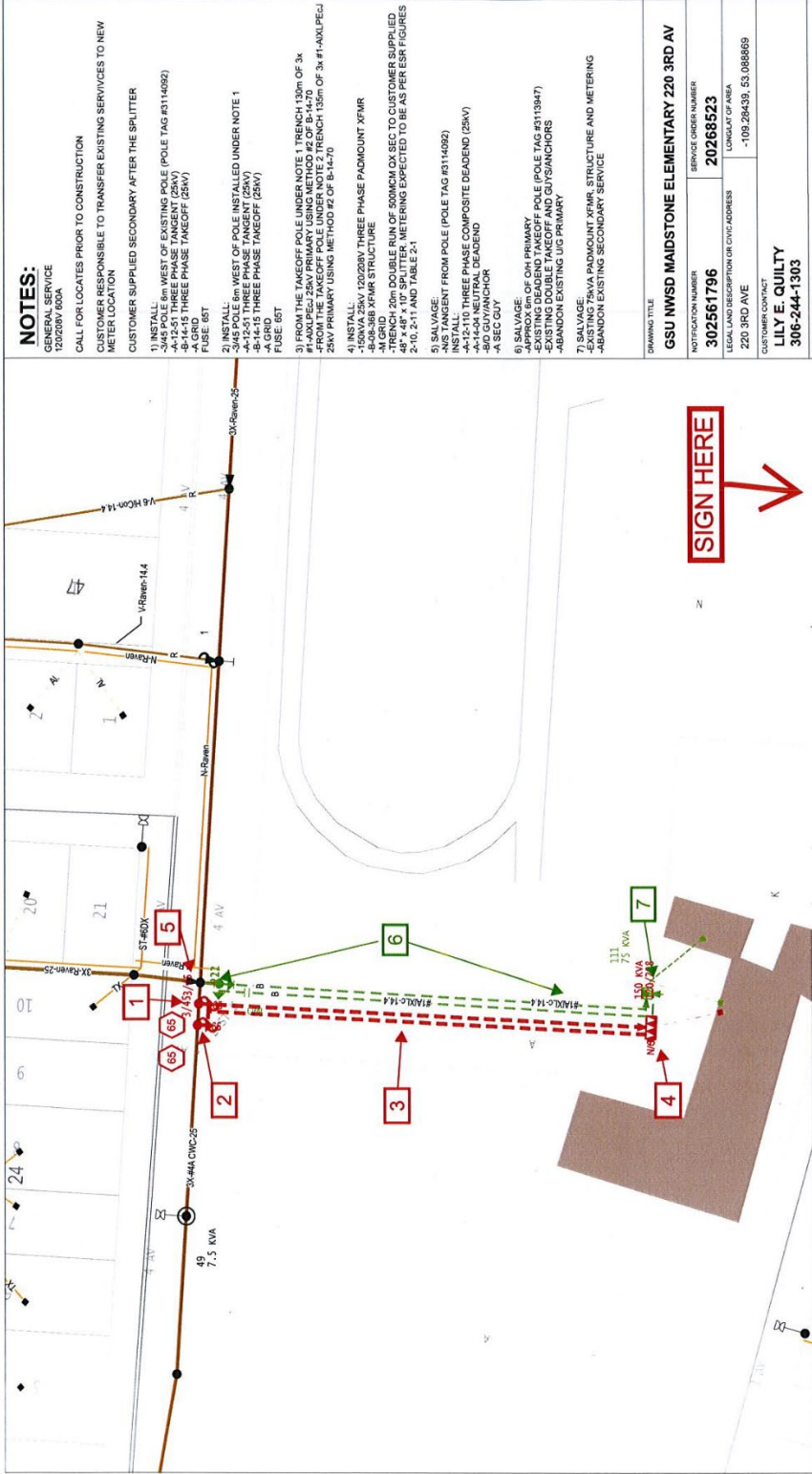
DATE: *July 16/20*

Rev No.	Rev By	Date	Description

SaskPower

THIS MAP IS A VISUAL REPRESENTATION ONLY AND NOT TO BE USED FOR LOCATING FACILITIES. CONTACT SASK-1ST CALL AT 1-866-898-4888 FOR LOCATES.





NOTES:

- GENERAL SERVICE 120/208V 1800A
- CALL FOR LOCATES PRIOR TO CONSTRUCTION
- CUSTOMER RESPONSIBLE TO TRANSFER EXISTING SERVICES TO NEW METER LOCATION
- CUSTOMER SUPPLIED SECONDARY AFTER THE SPLITTER
- 1) INSTALL:
 - 3/45 POLE 6m WEST OF EXISTING POLE (POLE TAG #014092)
 - A-12-10 THREE PHASE TAKEOFF (25KV)
 - A-12-11 THREE PHASE TAKEOFF (25KV)
 - A GRID
 - FUSE 6BT
- 2) INSTALL:
 - 3/45 POLE 6m WEST OF POLE INSTALLED UNDER NOTE 1
 - A-12-10 THREE PHASE TAKEOFF (25KV)
 - A-12-11 THREE PHASE TAKEOFF (25KV)
 - A GRID
 - FUSE 6BT
- 3) FROM THE TAKEOFF POLE UNDER NOTE 1 TRENCH 130m OF 3x 25KV PRIMARY USING METHOD #2 OF B-14-70
- 4) INSTALL:
 - 150VA 25KV 120/208V THREE PHASE PADMOUNT XFMR
 - 150VA 25KV 120/208V THREE PHASE PADMOUNT XFMR
 - A GRID
 - TRENCH 20m DOUBLE RUN OF 500MCM DX SEC TO CUSTOMER SUPPLIED PADMOUNT XFMR
 - A-12-10 THREE PHASE TAKEOFF (25KV)
 - A-12-11 THREE PHASE TAKEOFF (25KV)
 - A GRID
 - 80 GUY/ANCHOR
 - A SEC GUY
- 5) SALVAGE:
 - REMOVE EXISTING FROM POLE (POLE TAG #0114092)
 - A-12-10 THREE PHASE COMPOSITE DEADEND (25KV)
 - A-12-11 THREE PHASE COMPOSITE DEADEND (25KV)
 - 80 GUY/ANCHOR
 - A SEC GUY
- 6) SALVAGE:
 - APPROX 6m OF OH PRIMARY
 - APPROX 6m OF OH SECONDARY
 - EXISTING DOUBLE TAKEOFF AND GUY/ANCHORS
 - ABANDON EXISTING UG PRIMARY
- 7) SALVAGE:
 - EXISTING 75VA PADMOUNT XFMR, STRUCTURE AND METERING
 - ABANDON EXISTING SECONDARY SERVICE

SIGN HERE

I HEREBY AGREE TO THE ROUTE OF THE PROPOSED POWER LINE AS SHOWN ON THIS PLAN. I HAVE REVIEWED THE PLAN AND AGREE TO THE PROPOSED ROUTE AND LAND RIGHTS AND REGULATORY APPROVALS.
 CUSTOMER: CMCland
 DATE: July 16/20

Rev No	Rev By	Date	Description
0	JYOK	02/26/20	APPROVED FOR CONSTRUCTION
1	JYOK	07/14/20	UPDATED DESIGN AS PER NEW INFO FROM SCREEN

APPROVED FOR CONSTRUCTION
 07/14/2020 4:03:32 PM

THIS MAP IS A VISUAL REPRESENTATION ONLY AND NOT TO BE USED FOR LOCATING FACILITIES. CONTACT SASK 1ST CALL AT 1-866-928-4888 FOR LOCATES.

DRAWING TITLE	
GSU NWSD MAIDSTONE ELEMENTARY 220 3RD AV	
NOTIFICATION NUMBER	SERVICE ORDER NUMBER
302561796	20268523
LEGAL LAND DESCRIPTION OR CIVIC ADDRESS	
220 3RD AVE	
LONG/LAT OF AREA	
-109.28439, 53.088869	
CUSTOMER CONTACT	
LILY E. QUILTY	
306-244-1303	
EID PROJECT NUMBER	
NB14LM10012687	
FEEDER NAME	
MDS-514	
CIRCUIT NAME	
1E-148	
DESIGNER NAME	
JYOK	
DISTRICT	
LLOYDMINSTER	
SITE CHECKED BY AND DATE	
SGEREIN	
RM NAME AND NUMBER	
MAIDSTONE	
PLOT DATE	
2020-07-14	
PLOT TYPE	
B Pkg	
SHEET NO.	
2	
OF	
2	
REV	
1	

NOTES:
EASEMENT MAP

3m EASEMENT

5m x 6m EASEMENT

DRAWING TITLE
GSU NWSD MAIDSTONE ELEMENTARY 220 3RD AV

NOTIFICATION NUMBER
302561796

SERVICE ORDER NUMBER
20266523

LEGAL LAND DESCRIPTION OR CIVIC ADDRESS
220 3RD AVE

LOCALITY OF AREA
-106.28438, 53.088869

CUSTOMER CONTACT
LILY E. QUILTY
306-244-1303

EG PROJECT NUMBER
NR14LM010072687

FEEDER NAME
MDS-514

PIRCUIT NAME
TE-149

DESIGNER NAME
JJOYK

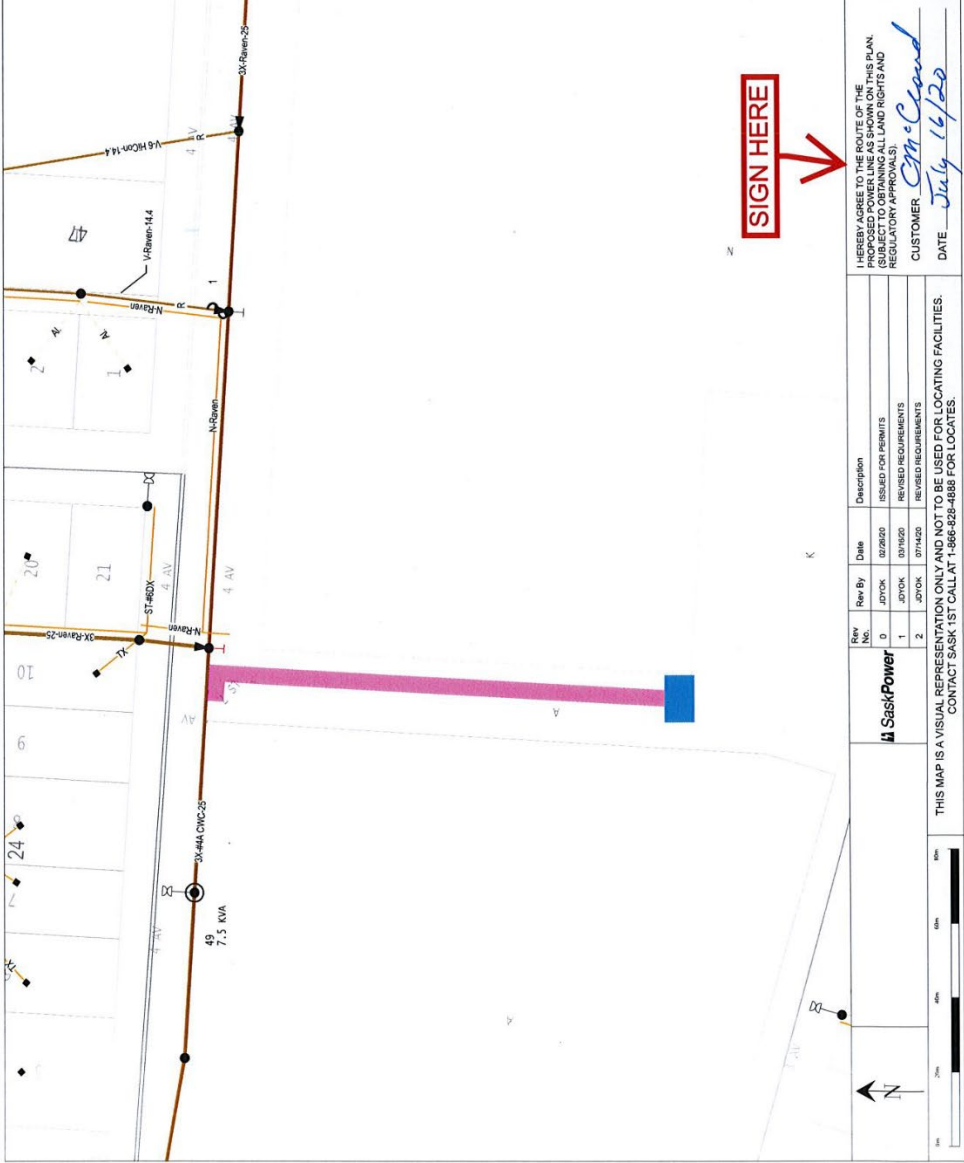
DISTRICT
LLOYDMINSTER

DATE CHECKED BY AND DATE
SGEREIN

RM NAME AND NUMBER
MAIDSTONE

PLOT DATE
2024-07-14

PLOT TYPE B PMS
SHEET NO. 1 OF 1 REV. 2



6.4: Saskpower Easement Request Edam

MEETING DATE: August 13, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other: Delegations	

BACKGROUND

SaskPower plans an upgrade to the power supply in Edam for this fall. In order to facilitate the upgrade they required access to school division property. Due to construction timelines, SaskPower was not able to wait for Board approval in August. The easement request was received in our Division office on July 28, 2020.

CURRENT STATUS

The easement request for Glaslyn was signed July 29, 2020 to allow SaskPower to proceed with the necessary construction plans. The facilities department has been working with SaskPower to ensure that the power upgrade is made available to the Edam school when it is completed.

PROS AND CONS

N/A

FINANCIAL IMPLICATION

Sale price of \$1.00 deemed to be received upon signing of the easement agreement.

PREPARED BY:	DATE	ATTACHMENTS
Charlie McCloud	August 5, 2020	One

RECOMMENDATION

The request was approved on the basis that the power upgrade will be beneficial to our school in Edam and the school division does not have the authority to deny access to a Crown Corporation.

CONSENT AND AGREEMENT
WITH RESPECT TO ACQUISITION OF AND COMPENSATION
FOR EASEMENT OF RIGHT-OF-WAY
URBAN ELECTRICAL DISTRIBUTION

WHEREAS Saskatchewan Power Corporation, hereinafter called SPC, requires an Easement for right-of-way for the purpose of a powerline on, over, under and/or through the parcel of land described as follows:

Blk/Par X Plan No 68B05771 Extension 0; Surface Parcel #130992116

Width of Easement 3 metres &
6metres x 5 Metres

NOW THEREFORE, BOARD OF EDUCATION OF THE NORTHWEST SCHOOL DIVISION NO. 203 OF SASKATCHEWAN, hereinafter called the Owner, of the postal address of 525 - 5TH ST. W MEADOW LAKE, Saskatchewan, S9X 1B4, being the registered owner(s)/purchaser(s) under agreement for sale of the said parcel of land, do/does hereby consent and agree to the acquisition by SPC of the said easement to consist of the right to SPC by itself, its employees and/or agents to enter upon the said land for the purpose of constructing, placing, laying, operating, maintaining, inspecting, altering, removing, replacing, and/or repairing poles, anchors, kiosks, transformers and pads, wires, cables, conduits and other conductors, apparatus and equipment as SPC may consider necessary or convenient in connection with the operation of an electrical distribution system on, over, under, and/or through the said right-of-way together with the right of ingress and egress to and from the said parcel of land for the employees, agents, vehicles, supplies and equipment of SPC for all purposes necessary or incidental to the exercise and enjoyment of the rights hereby acquired, on the following terms and conditions:

- (1) The easement acquired hereunder will be evidenced at the Land Titles Registry either by registration of a Power Corporation Act Easement (s.23) or by the filing of a miscellaneous interest.
- (2) The consideration for the said easement shall be the sum of One Dollar (\$1.00), the receipt whereof is hereby acknowledged.
- (3) It is hereby agreed that whenever SPC breaks or opens up the said right-of-way for any purpose, SPC shall diligently and expeditiously complete the work for which such breaking or opening up was required, and shall, at the expense of SPC, restore the ground so broken and opened up as nearly as possible to its former condition forthwith upon the said work being completed.

(4) SPC shall exercise its rights with due care and attention with a view to avoiding any unnecessary damage to trees, shrubs, plants, flower beds, lawns or fences located within the said easement.

(5) SPC shall indemnify and save harmless the owner from any and all liabilities, damages, costs, claims or actions caused by or resulting from the exercise by SPC of the rights granted herein, excluding those caused by or resulting from the willful or negligent acts or omissions of the owner or any tenant, servant, agent or contractor or employee of the owner, and others for whom the owner is responsible at law.

(6) The owner shall be allowed free access to and use of the said parcel of land hereinbefore described, except insofar as it may be necessary for SPC to use the same for the purposes hereinbefore specified; provided further that the owner shall not, without the prior written consent of SPC, excavate, drill, install or erect or permit to be excavated, drilled, installed or erected on or under the said parcel of land any pit, well, trench, foundation, pavement, building, or other structure or installation.

(7) Upon the discontinuance of the said right-of-way and the exercise of the rights hereby acquired, SPC shall restore the said land to the same condition, so far as it is practicable to do so, as the same was in prior to the entry thereon by SPC and the exercise by it of the rights hereby acquired.

(8) Nothing herein contained shall be deemed to vest in SPC any title to mines, ores, metals, coal, slate, oil, gas or other minerals in or under the said parcel of land, except only the parts thereof that are necessary to be dug, carried away or used in the laying down, construction, operation, maintenance, inspection, alteration, removal, replacement, reconstruction, and/or repair of the said powerline, works, apparatus and equipment of SPC.

McClelland

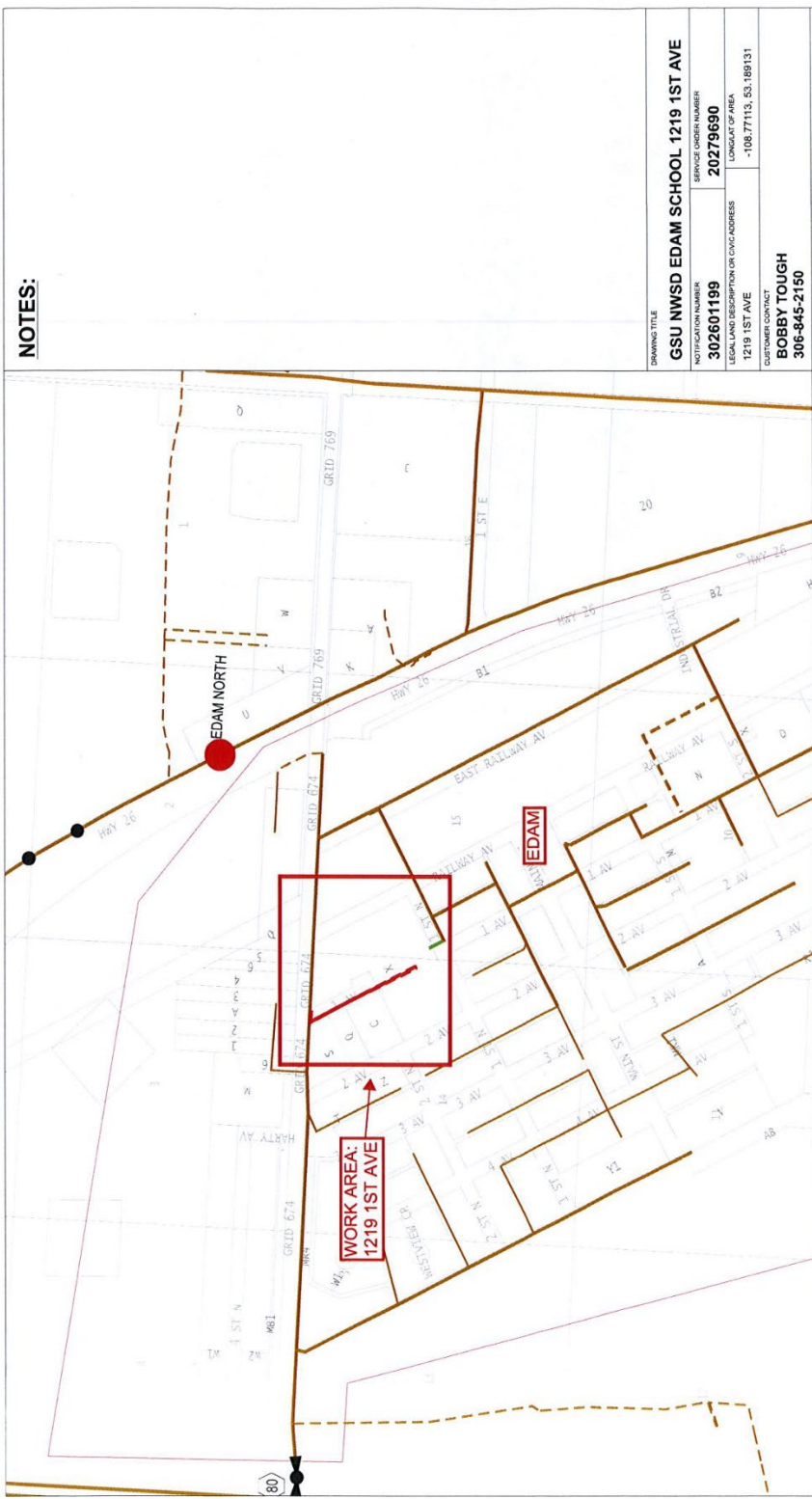
DATED this 29 day of July, 2020.

Jean Corlon
Witness

525-5th St. West, Meadow Lake
Address

Supervisor of Accounting
Occupation

Order No. 20279690



NOTES:

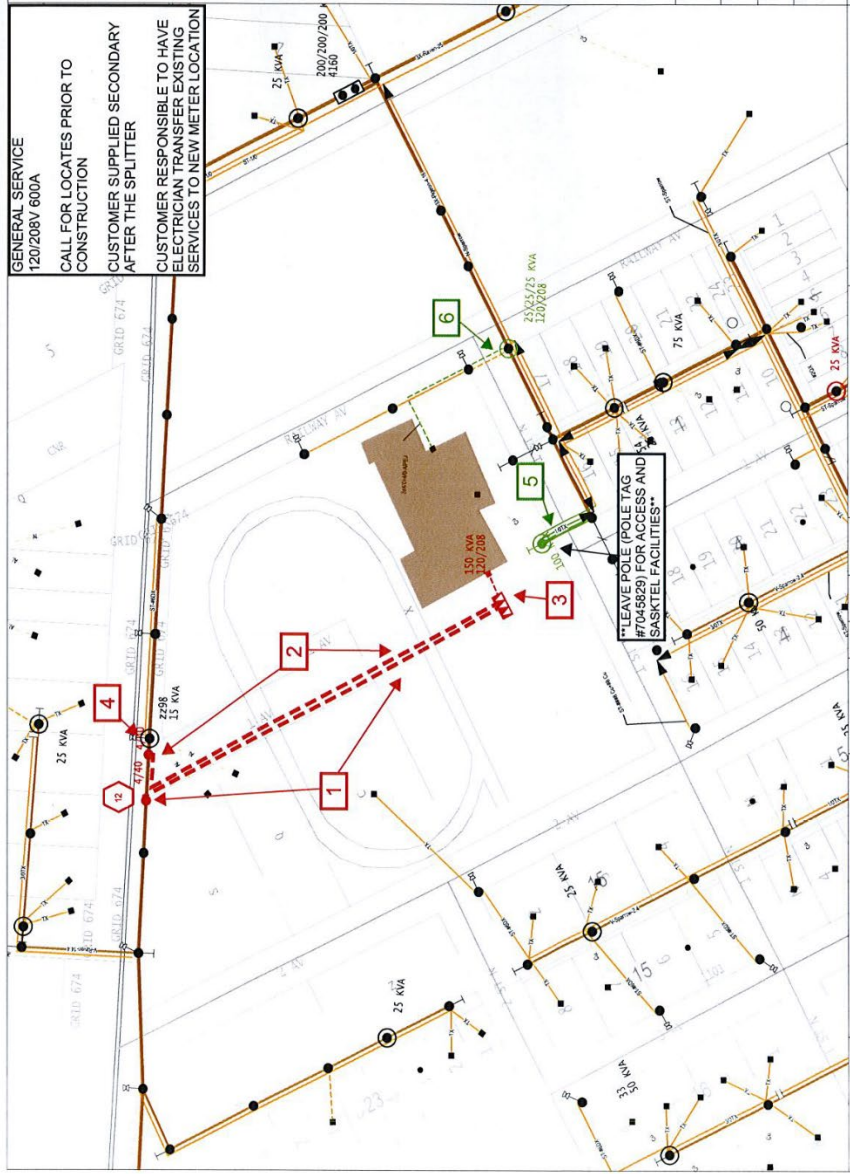
DRAWING TITLE	GSU NWSD EDAM SCHOOL 1219 1ST AVE
NOTIFICATION NUMBER	302601199
SERVICE ORDER NUMBER	20279690
LEGAL LAND DESCRIPTION OR C.O.V.G. ADDRESS	1219 1ST AVE
LONG/LAT OF AREA	-108.77113, 53.189131
CUSTOMER CONTACT	BOBBY TOUGH 306-845-2190
E.O. PROJECT NUMBER	NS14TF0100012326
FEEDER NAME	EDM-514
CIRCUIT NAME	EDM-514
DESIGNER NAME	JCHK
DISTRICT	TURTLEFORD
SITE CHECKED BY AND DATE	
RIN NAME AND NUMBER	EDAM
PLOT DATE	2020-07-29
PLOT TYPE & PWT	
SHEET NO	1 of 2
REV	

HEREBY AGREE TO THE ROUTE OF THE PROPOSED POWER LINE AS SHOWN ON THIS PLAN, SUBJECT TO OBTAINING ALL LAND RIGHTS AND REGULATORY APPROVALS.
 CUSTOMER: *McLeod*
 DATE: *July 29, 2020*

Rev No.	Rev By	Date	Description

SaskPower
 THIS MAP IS A VISUAL REPRESENTATION ONLY AND NOT TO BE USED FOR LOCATION PURPOSES.
 CONTACT SASK 1ST CALL AT 1-866-828-8868 FOR LOCATION PURPOSES.

SIGN HERE



GENERAL SERVICE
120/208V 600A

CALL FOR LOCATES PRIOR TO CONSTRUCTION

CUSTOMER SUPPLIED SECONDARY AFTER THE SPLITTER

CUSTOMER RESPONSIBLE TO HAVE ELECTRICIAN TRANSFER EXISTING SERVICES TO NEW METER LOCATION

NOTES:

- 1) INSTALL:
-440 POLE APPROX. 25m EAST OF EXISTING POLE (POLE TAG #704829)
-A-12-S1 THREE PHASE TANGENT (25KV)
-A-14-O1 NEUTRAL TANGENT
-B-14-15 THREE PHASE TAKEOFF (25KV)
-FROM THE TAKEOFF POLE TRENCH 180m OF 3x #1-AXLPEUJ 25KV PRIMARY USING METHOD #2 OF B-14-70 FUSE: 12T
- 2) INSTALL:
-440 POLE APPROX. 20m EAST OF POLE INSTALLED UNDER NOTE 1
-A-12-S1 THREE PHASE TANGENT (25KV)
-A-14-O1 NEUTRAL TANGENT
-B-14-15 THREE PHASE TAKEOFF (25KV)
-A GRID
-FROM THE TAKEOFF POLE TRENCH 190m OF 3x #1-AXLPEUJ PRIMARY USING METHOD #2 OF B-14-70 FUSE: 12T
- 3) INSTALL:
-440/208V THREE PHASE PADMOUNT XFMR
-A GRID
-FROM THE TAKEOFF POLE TRENCH 180m OF 3x #1-AXLPEUJ PRIMARY USING METHOD #2 OF B-14-70 FUSE: 12T
- 4) SALVAGE:
-ALLEY ARM FROM POLE (POLE TAG #7045812)
-FROM THE TAKEOFF POLE TRENCH 180m OF 3x #1-AXLPEUJ PRIMARY USING METHOD #2 OF B-14-70 FUSE: 12T
-LOWER EXISTING STREETLIGHT AS NECESSARY FOR CLEARANCES
- 5) SALVAGE:
-25m OF OH PRIMARY AND SECONDARY
-EXISTING 100KVA 2.4KV XFMR, STRUCTURE AND TAKEOFF
-EXISTING DEADEND AND GUY/ANCHOR
-EXISTING 100KVA 2.4KV XFMR, STRUCTURE AND TAKEOFF
-LEAVE POLE (POLE TAG #704829) FOR EXISTING ACCESS AND SASKTEL FACILITIES**
- 6) SALVAGE:
-EXISTING 3x 25KVA XFMR BANK, STRUCTURE AND TAKEOFF FROM POLE TAG #7045821
-ABANDON EXISTING UG SECONDARY

DRAWING TITLE
GSU NWSD EDAM SCHOOL 1219 1ST AVE

NOTIFICATION NUMBER
302601199

SERVICE ORDER NUMBER
20279690

LEGAL LAND DESCRIPTION OR CIVIC ADDRESS
1219 1ST AVE

LONG/LAT OF AREA
-108.77113, 53.189131

CUSTOMER CONTACT
BOBBY TOUGH
306-845-2150

ED PRODUCT NUMBER
NB14TFD100012326

FEEDER NAME
EDM-514

CIRCUIT NAME
EDM-514

DESIGNER NAME
JYJOK

DISTRICT
TURTLEFORD

SITE CHECKED BY AND DATE
RMUYRES

MIN NAME AND NUMBER
EDAM

PLOT DATE
2020/06/28

PLOT TYPE
B PKM

SHEET NO.
2 of 2

REV.
1

I HEREBY AGREE TO THE ROUTE OF THE PROPOSED POWER LINE AS SHOWN ON THIS PLAN, AND TO ACCEPT ALL LAND RIGHTS AND REGULATORY APPROVALS.

CUSTOMER
CmcCloud

DATE
July 27, 2020

Rev	Rev By	Date	Description
0	JYJOK	07/17/20	APPROVED FOR CONSTRUCTION
1	JYJOK	07/17/20	UPDATED NOTES OF POINT 5

APPROVED FOR CONSTRUCTION
07/17/2020 9:04:11 AM

SaskPower

THIS MAP IS A VISUAL REPRESENTATION ONLY AND NOT TO BE USED FOR CONTACT SASK-1ST CALL AT 1-866-828-4888 FOR LOCATE

APPROVED FOR CONSTRUCTION
07/17/2020 9:04:11 AM

SIGN HERE

Distribution Services

July 20, 2020

Notification No. 302601199
Quote No.125324
Service No.20279690

Northwest School Division No 203
PO Box 280
TURTLEFORD, SK S0M 2Y0
(the "Customer")

Attention: Bobby Tough

Re: New Electrical Service Installation at 1219 1st Ave, Edam (the "Site")

Thank you for requesting electrical service to the Site. In order to provide electrical service to the Site SaskPower must construct the facilities described in the scope of work set out below (the "Work"). Pursuant to the above, SaskPower is pleased to provide you with the following quotation (the "Letter Agreement").

SCOPE OF WORK:

1. SaskPower has designed a 120/208-volt, three phase, four-wire service to a 600-amp main. SaskPower will construct an underground service to a customer-supplied, exterior splitter box, capable of accommodating 2 runs of 500 mcm aluminum conductor. This splitter box will be the point of delivery for this service. Metering will be at customers supplied switchgear.

Attached to this Letter of Quote Agreement are copies of SaskPower's map/drawing showing the proposed routing/location of the SaskPower facilities required to provide the requested Work.

The following is not included in the Work and is the responsibility of the Customer, at the Customer's cost:

- The refinishing of the Site following completion of the Work (i.e. gravelling road surface, leveling and re-seeding, repair of subsequent wash outs);
- The removal of trees/brush as required by SaskPower, in SaskPower's sole discretion, to complete the Work;
- The provision of a suitable trenching path, OR if a suitable trenching path is not made available, the boring of a suitable path.
- The transfer of existing secondary services of the Customer to the new metering/splitter box.

CONSTRUCTION CHARGE:

2. The construction charge for the Work is **\$31,334.77 plus \$1,566.74 GST**, for a total cost of **\$32,901.51** (the "Construction Charge"). The Construction Charge will be invoiced upon completion of the Work and payable in accordance with such invoice.

3. SaskPower is investing **\$22,140.00** towards the construction of this service based on the premise that this investment will be recovered from future revenues derived from the new electrical service at the Site. Notwithstanding any other provision of this Letter Agreement, if: (a) the Customer fails to connect the new electrical service at the Site within three (3) months after the Work is complete; (b) the Customer disconnects the electrical service before SaskPower's investment in the Work can be recovered through revenues relating to such electrical service; or (c) after connecting the service to the Site, the monthly billing revenue to SaskPower from the electrical service to the Site is less than **\$500.00** each month for any three (3) consecutive months, SaskPower reserves the right, in its sole discretion, to recover any investment shortfall from the Customer up to **\$22,140.00** and the Customer shall pay any such investment shortfall.

VALIDITY:

4. This Letter Agreement is valid and open for acceptance by the Customer for 60 days from the date of this Letter Agreement (the "Acceptance Period"). For this Letter Agreement to be considered accepted by the Customer, SaskPower must receive, within the Acceptance Period: (i) a copy of this Letter Agreement signed and dated by the Customer; and (ii) the Down Payment.

CONSTRUCTION SCHEDULING:

5. Following acceptance of this Letter Agreement by the Customer, SaskPower will develop a schedule for the performance of the Work. The Work schedule is subject to change by SaskPower, in SaskPower's sole discretion.


TERMS AND CONDITIONS:

6. Prior to any Work commencing:
 - (A) the Customer shall: (i) clearly locate and mark any Customer owned buried facilities located on the Site; (ii) prepare the Site to final grade; (iii) clear the Site of obstructions; and (iv) where required by SaskPower to perform the Work, install a splitter/meter socket on the Site; and
 - (B) SaskPower must receive all necessary approvals, permits and/or easements required to perform and complete the Work, on terms acceptable to SaskPower.
7. The Customer acknowledges and agrees that this Letter Agreement, including, but not limited to the Work provided hereunder, is governed by SaskPower's Terms and Conditions of Service. The SaskPower Terms and Conditions of Service can be found at www.saskpower.com.
8. The Customer agrees to comply with SaskPower's Electric Service Requirements when any facilities of the Customer are connected to SaskPower facilities. For the purposes of this Letter Agreement, SaskPower's Electric Service Requirements are those in effect at the time facilities of the Customer are initially connected to SaskPower facilities. The SaskPower Electric Service Requirements can be found at www.saskpower.com.

9. SaskPower may, in its sole discretion, and without liability to the Customer, revise the Construction Charge or terminate this Letter Agreement if: (i) all of the obligations in section 6 of this Letter Agreement have not been met within 365 days of the date of this Letter Agreement; or (ii) due to reasons outside SaskPower's control, the Work is not completed within 365 days of the date of this Letter Agreement. Upon a termination of this Letter Agreement by SaskPower in accordance with section 9(ii) of this Letter Agreement, the Customer shall pay to SaskPower the value of the Work completed in accordance with this Letter Agreement less any amounts already paid by the Customer to SaskPower in relation to the Work. For greater certainty, SaskPower shall refund to the Customer all payments made in excess of the costs incurred by SaskPower attributable to the completed Work.
10. This Letter Agreement applies only to the Work. Electrical service (including electrical service rates and billing) at the Site will be governed by SaskPower's Terms and Conditions of Service and applicable standard billing rates, as amended from time to time.

SaskPower would like to thank you for your business and we look forward to serving you in the future. If you require additional information, please contact SaskPower at 1-888-757-6937.

SASKATCHEWAN POWER CORPORATION



Jeff Mamer - Business Manager, Customer Relations – North Battleford Region

ACCEPTED BY CUSTOMER:



Signature of Signing Authority

July 29, 2020

Date

Charlie McCloud

Name of Signing Authority (please print)

Chief Financial Officer

Title of Signing Authority

Please provide any phone numbers the Customer can normally be reached at from 8 a.m. to 5 p.m. so SaskPower can contact the Customer prior to the SaskPower construction crew being dispatched to complete the Work.

Phone:

Please provide SaskPower the following information.

Electrician's Name _____

Electrician's Phone/Contact Number _____



6.5: Policy Calendar

MEETING DATE: August 13, 2020

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
	<input checked="" type="checkbox"/> Reports from Administrative Staff	<input type="checkbox"/> Discussion

CURRENT STATUS

Northwest School Division Schedule

September

- Premier's Award For Innovation – Discuss Nominations
- Advocacy Linkage MLA's
- Technology Report
- Athletics Report
- School Enrollment Numbers

October

- Approve resolutions for Saskatchewan School Boards Association Annual Convention
- School Enrollments Final
- Appoint Voting Delegates and allocate votes for the SSBA Convention

PREPARED BY:	DATE	ATTACHMENTS
Carol Ferguson	August 6, 2020	